## **ASSESSING YOUR HRQ**

Are you holding yourself back? Use this checklist to see how you compare with the HR Quotient of great HR executives:



| 1.  | probably spend more time reading about HR activities erformed at other companies than conducting   |                 |         | 11. I spend time learning from the hands on experience of strategic HR executives in my community. |   |  |
|-----|--|-----------------|---------|--|---|--|
|     | experiments at my own.   |                 |         | True ☐ False ☐   | ] |  |
|     | Tru  | e 🖵 Fa          | alse 🗖  | 12. I halp my CEO communicate the company vision   |   |  |
| 2.  | I am probably not really trying to promote myself or   |                 |         | 12. I help my CEO communicate the company vision, mission and goals through the ranks.             |   |  |
| ۵.  | my potential for strategic initiative, as much as I could, because I am not sure it is worth the hassle.   |                 |         | True   False   | _ |  |
|     |  |                 |         |  |   |  |
|     |  | e 🖵 Fa          |         | 13. I have designed a process for assessing the employee experience.                               |   |  |
| 3.  | I probably do not try as much as I could o   |                 |         | True 🗖 False 🕻   | ] |  |
|     | initiate contact with other executives in my company to better understand their needs.   |                 |         | 14. I know the three most significant issues affecting our   |   |  |
|     |  | e 🖵 Fa          | alse 🗖  | workforce and have a plan to address them.   |   |  |
|     |  |                 |         | True 🗖 False 🕻   | ] |  |
| 4.  | I would avoid giving a presentation to the   |                 |         |  |   |  |
|     | team if I could. True  | e 🖵 Fa          | ılse 🗖  | 15. I have our hiring process reduced to writing.  | _ |  |
| 5.  | I have difficulty understanding financial st   | atemen          | ts      | True 🗖 False 🕻   | _ |  |
| ٥.  |  | e 🖵 Fa          |         | 16. I have our orientation process reduced to writing.   |   |  |
|     |  |                 |         | True 🗖 False 🕻   | ] |  |
| 6.  | I really don't know the following: the cost of new hires, cost of poor hires, turnover rate, cost of turnover, the increase in our productivity over the last year, our Work Comp MOD, employee job satisfaction and other |                 |         | 17. I have our disciplinary process reduced to visiting  |   |  |
|     |  |                 |         | 17. I have our disciplinary process reduced to writing.  True □ False □                            |   |  |
|     |  |                 |         |  |   |  |
|     | critical HR benchmarks.  |                 |         | 18. I have our termination process reduced to writing.   |   |  |
|     | Tru  | e 🖵 Fa          | alse 🗖  | True 🗖 False 🕻   | ] |  |
| 7.  | I have never provided my CEO and executive team with a monthly or quarterly scorecard addressing our   |                 |         | 19. I have started a project to help brand our company from the employee perspective.              |   |  |
| ٠.  |  |                 |         |  |   |  |
|     | HR practices.  |                 |         | True ☐ False 〔   | ] |  |
|     | Tru  | e 🖵 Fa          | alse 🗖  |  |   |  |
| Q   | I seem to need some time to psych myself up before I   |                 |         | 20. I work with my marketing department to help with the branding process.                         | ì |  |
| ο.  | approach my CEO.   |                 |         | True   False   | ב |  |
|     |  | e 🖵 Fa          | alse 🗖  |  |   |  |
|     |  |                 |         | 21. I refuse to work in an environment where I can't fully   |   |  |
| 9.  | I am concerned about testing new programs or   |                 |         | exploit my talent.   | _ |  |
|     | procedures for fear they may backfire on I   | ne.<br>e 🖵 🏻 Fa | alse 🗍  | True 🗖 False 🕻   | _ |  |
|     | 11 u   | - 1°            | .1150 🛥 | 22. I read at least two books per quarter: One on HR and   |   |  |
| 10. | I have a fear of outsourcing administrative functions because I may not have work to do afterwards.  |                 |         | one on a completely unrelated field.   |   |  |
|     |  |                 |         | True □ False □   |   |  |
|     | 'lmı   | e III Ha        | I GOIL  |  |   |  |

## Conclusion

You should be able to answer at least half of numbers 1-10 with "false" and numbers 11-22 with "true." The great HR executive will of course be able to answer all 1-10 with "false" and 11-22 with "true". What's your HRQ?