


THE GOLDEN RULES

For Being Successful At Work

Thou Shall:

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- 1** TAKE PERSONAL RESPONSIBILITY FOR YOUR CAREER
 - 2** FOCUS ON DOING WHAT YOU DO BEST
 - 3** NEVER STOP LEARNING
 - 4** WORK “ON” YOUR CAREER, NOT JUST “IN” IT
 - 5** KNOW THE NUMBERS RELATED TO YOUR POSITION
 - 6** TREAT OTHERS WITH RESPECT
 - 7** STAY HEALTHY IN MIND AND BODY
 - 8** PLAY TEAM (TOGETHER EACH ACHIEVES MORE)
 - 9** ACT ETHICALLY AND LEGALLY
 - 10** DRESS AND ACT PROFESSIONALLY